



<b>Chair:</b>	Byron Conroy
<b>Secretary:</b>	Kass Myers
<b>Location:</b>	MNP
<b>Date/Time:</b>	2022-01-11
<b>Board Members</b>	Devon Budd, Kass Myers, Jacob Mullen, Byron Conroy, Alison Conroy, Cristina Hutchinson, Andrew Adams, Graham Robertshaw
	Guests: Lindsay K (Gals N Gears), Bret Hutchinson
	Regrets: Ron Gallo

Call to order at 6:35pm

1. **Welcome**
2. **Approval of Agenda**
3. **Previous meeting minutes - December 7, 2021**
4. **Director Updates**

**MOTION by Byron to approve of agenda. SECONDED by Alison. CARRIED.**

**MOTION by Byron to approve previous minutes (January 11, 2022). SECONDED by Cristina. CARRIED.**

**Finance update by Andrew:**

1. Financials
  - Discussed reimbursement process. In prior years, Nick would pay for items for the PGCC and issue cheques to himself to reimburse. A formal reimbursement process needs to be created.
  - There is a large payable to New Route Trail Solutions. Per Devon, The NDIT cheque for this payable should arrive soon.
2. Change of authorized bank signatories
  - Nick needs to sign the letter as he currently has signing authority.
3. Timing of AGM
  - Discussed changing AGM to the end of January. This will allow for accurate reporting.

**Communications update (Cristina):**

1. Website - membership registrations
  - When registering more than one person, the system only registers the first person and does not record the names of the other members. Cristina is working to fix this.



**Membership update (Graham):**

1. PGCC membership discounts/benefits
  - Currently local bike shops offer a 10% discount for members. Graham is going to discuss discounts at local bike shops and confirm membership discounts.
  - Discussed removing the discount and bike shops could directly donate to PGCC instead.
2. RSTBC MTB Pilot Project updates
  - Project is on track.
3. Board memberships
  - Friendly reminder for board members to purchase PGCC membership.

**Learn to Ride update (Jacob):**

1. Waiting for estimated time of delivery of jerseys. Most likely after February due to COVID.
2. About a dozen participants have registered.

**Pidherny update (Devon):**

- Formation of the Pidherny Committee is coming together. Two positions left to fill.
- Bragg Construction and Devon discussed digging a hole and filling with concrete for a bike repair stand. **MOTION by Devon to order a bike repair stand. SECONDED by Byron. CARRIED.**
- Discussed installing a donation box at Pidherny.

**Mountain Bike update (Alison)**

1. Discussed how to select local artist for the 2022 PGCC jerseys. Board agreed to put out RFP on social media for local artists. Submissions are due January 31, 2022. The board will review submissions at the next meeting.

**Secretary update (Kass):**

1. Insurance was renewed
2. Cycling BC club affirmation was renewed
3. Annual Report is to be submitted

**Gals N Gears (Lindsay K on behalf of Lindsay M and Laura):**

1. Solstice ride: Two riders. Emmi led the ride. She is interested in leading more fat bike rides.
2. Insurance at Otway: Policy is up for renewal at the end of April.

**Meeting adjourned** at 8:30 pm

**Next Meeting Date/Location:**

**Action Item and Director responsible:**