



Chair:	Byron Conroy
Secretary:	Kass Myers
Location:	MNP
Date/Time:	2021-12-7
Board Members	Devon Budd, Kass Myers, Jacob Mullin, Byron Conroy, Alison Conroy, Cristina Hutchinson, Ron Gallo, Andrew Adams, Graham Robertshaw, Brett Hutchinson
	Regrets: Laura , Lindsay K, Lindsay M (Gals N Gears)

Call to order at 6:40pm

1. **Welcome**
2. **Approval of Agenda**
3. **Previous meeting minutes - AGM**
4. **Director Updates**

MOTION by Cristina to approve of agenda. SECONDED by Jacob. CARRIED.

MOTION by Cristina to approve previous minutes (October 12, 2021). SECONDED by Jacob. CARRIED.

President update by Byron:

1. Welcome to new members.
 - Orientation: ensured new members have access to information needed to discharge their duties (Google drive, Gmail, bylaws, ect.)
 - Communications and phone contacts for board members
 - Discussed sticking to the agenda items and allocated time, 15 minutes, for each director
2. Formation of Pidherny committee (See Pidherny update with Devon below)
3. Bylaw amendment process:
 - Discussed creating a fundraising director position: members will vote at AGM election for bylaw amendment.
 - Kass and Byron to update bylaws and submit to the registrar.
4. Open positions: Go by Bike and Urban direction
 - Neil Hodgson has shown interest in Go by Bike position
 - Glenn Nicholson has shown interest for Urban Director

Finance update by Andrew:

1. Signatories for the bank: Discussed three signatories for the bank.



**MOTION by Alison for Andrew, Byron, and Kass to be authorized bank signatories.
SECONDED by Cristina. CARRIED.**

Communications update (Cristina):

1. Discussed layout of website
2. Membership pricing and expiry:
 - Cristina discussed comments from the community on increase. Board agreed pricing is in line with industry average and rate is fair.
 - Discussed what members are getting from their membership: trail maintenance, tools for trail maintenance, insurance, discounts at local bike shops
 - Discussed membership expiry: Currently membership is a calendar year. Discussed changing membership to year for when membership is purchased. Board agreed to continue with the current method of calendar year for memberships.
3. ESRI:
 - Cristina discussed creating an app for the PGCC. The app would comprise a GSI map. The app would allow members to report issues on the trails/roads with exact location. For example, if a tree is down, a member could log in report the issue and take a picture. The board would receive a notification and trail maintenance can address.
 - PGCC is eligible for not-for-profit pricing at \$150 per year with ESRI.
4. Strategic plan:
 - Cristina discussed updating the strategic plan. Cristina will schedule an hour with each board member to discuss what they would like to see with the PGCC.
5. Schedule and budget
 - Discussed the timing of the AGM currently held in November. AGM is held in November as Pitherny has deadlines for submitting building plans at the beginning of each calendar year.
 - Discussed the budget: Board members are to send figures to Andrew to create a master budget.
 - Discussed time on board. Andrew discussed the continuity of extending the term. To extend the term a bylaw change is required, therefore members would have to vote at AGM election.
6. Fatbike race (See Mountain update by Alison below)
7. VIMFF Film Festival:
 - Cristina continues to work on the event. Discussed insurance is required for the event, however as the event is held at a venue no insurance is required.
 - Discussed including a free beer with purchase of ticket.
 - Discussed hosting the event at Trench, however Cristina has not heard back from Trench. Discussed other possible locations: Golf and Curling Club, and the upstairs of Twisted Cork.
 - With current public health orders, events are limited to 50 people.



Membership update (Graham):

1. Pilot project trail assessment:
 - Earth-Fire Energy trail assessment, lessons learned:
 - Recsite and Trails BC Mountain Bike Trail Pilot Project: Eight different cycling club were selected to evaluate bike trail policy, trail difficulty ratings, and trail signage. The project is a new method to evaluate trails to determine level (green, blue, black).
 - Graham and Brett Hutchinson evaluated the criteria and provided feedback to Devon.
 - It was determined Honey Shuttle is a blue trail due to grade. The grade hits the three strike rule of grade being over 12% over three times.
 - RSTBC extended feedback for Mountain Bike Trail Pilot Project to January 10, 2022.
 - The new evaluation systems for trails will be issued in 2022.

Learn to Ride update (Jacob):

1. Learn to ride update on goals for the next year and new costs:
 - Currently Fox is sponsoring the jerseys. Ruckus will sponsor and pay for half the cost. Kona sponsored \$1,000. Jacob is looking into another sponsor.
 - Discussed creating online forms for learn to ride.
 - Registration for learn to ride opens January 1, 2022.
 - Fees will be \$130, plus membership
 - Jump Jam this year was a success. Discussed hosting a Jump Jam next year.

Road update (Ron):

1. A proposed road race schedule:
 - Ron created a draft road ride schedule for club rides. The rides will begin at Cycle Logic. Ron highlighted the rides are solely rides, not races, as there is a race schedule.
 - Discussed local bike shops sponsoring races.
 - Ron discussed having a total of 14 events. 12/14 events would score, this would allow riders to sit out two of the races.
 - The schedule for races is a work in progress. Ron discussed PGCC hosting a road race July 3, 2022. The long weekend gives opportunities for riders from other communities to come to Prince George for the race.
 - Discussed different categories for racers: age, level, ect.

Pidherny update (Devon):

1. 2022 annual operating plan:
 - Operating plan is due February 28, 2022.
 - Due to new requirements from RSTBC, Pidherny can not build a new trail in 2022, until current trails are up to date. There are a lot of wood features at Pidherny that require



- refurbishing. Devon is working on what Pidherny needs to bring the trails up to RSTBC standards.
- Devon is in discussion with trail builders to see what their goals are and if they could present to the Board what their plans are.
 - Devon is working on getting companies to adopt a trail.
 - Devon is working to get builders to adopt a trail.
 - Devon is in discussion with Berry to rebuild Lower President's Choice.
2. New toilet snow removal:
 - RSTBC will lock the outhouse as nobody is shoveling snow out. Once snow levels are low, the lock will be removed. Devon and RSTBC have a key.
 3. NDIT update
 - All paperwork has been submitted. PGCC should be expecting the funds shortly.
 4. Pidherny Committee structure
 - Goal is to get a few people on board.
 - Devon discussed a liaison with RSTBC.
 - Discussed having a director, and assigned persons in charge of ride night, build night, maintenance, and someone to tackle smaller tasks. This would result with five people total: one director and four people reporting to the director.
 - As maintenance is a large job, there was discussion around hiring a contractor for maintenance. The board determined that it would be too expensive to hire a contractor.
MOTION by Byron to move forward with Pidherny Committee structure.
SECONDED by Jacob. CARRIED.
 - Devon and Cristina discussed circulating the Pidherny Committee on communication channels.

Mountain Bike update (Alison)

1. Fatbike festival
 - Alison discussed organizing a fatbike festival in February and March 2022. One Sunday at Forest For the World and one Sunday at Pidherny.
 - Hot chocolate and hot dogs.
 - The course will be simple with either a relay or lap.
 - Festival is weather dependent.
 - Devon noted RSTBC requested a schedule of all events for the year by February 28, 2022. Events may be "to be determined"
 - Brett Hutchinson noted Integris will advertise PGCC on 5th and Central sign at no cost.
2. Holiday photo contest
 - PGCC members send in pictures of volunteering, cycling, or with Mr. PG to enter to win a membership for next year. Cristina to circulate on communications platforms.

Secretary update (Kass):

1. Directors resolution:
 - Forms are to be submitted to the registrar with Annual Report.



Gals N Gears (Laura, Lindsay K, Lindsay M):

1. The Gals n Gears organizers are currently Laura, Lindsay K and Lindsay Mullen. Sandy is taking some time away adjusting to life with baby.
2. We would like to create some swag for next season and we are wondering if it's possible to put items on the PGCC website for online purchasing?
 - The board agreed for Gals N Gears swag to be on the PGCC club website. Kass suggested Mercedes Mink for the design of the swag.
3. For membership sign up ..is it possible to add a Gals n Gears option so that riders can indicate if they are joining the club primarily for that?
 - The board agreed to not add Gals N Gears as an option when signing up for membership.

Meeting adjourned at 8:30 pm

Next Meeting Date/Location:

Second full week of the month.

Action Item and Director responsible:

- Brett open to assisting with fundraising
- Call for a Fundraising Director
- Renew membership