



Chair:	Nicole L
Note Taker:	Michael Watt
Attendees:	Nicole L, Michael Watt, Kurt W, Brett W, Cheryl P, Sean P
Regrets:	Matt T,

Called to Order:	6:07 pm
Adjourned:	9:34 pm
Next Meeting Date:	Friday February 13, 2009 at 6:00 pm.

Previous Business

Item:	<i>Review of Previous Minutes</i>
Discussion:	Reviewed minutes from the last meeting. Need to make a correction on Brett's do as it was finished prior to the last meeting. Training – Kurt was unable to get a hold of anything. We will follow up when they advertise training.
Action By:	
• Michael	Change Brett's do.
• Cheryl	Check database to ensure it accounts for cycling area of interest.
• Kurt	Finalize new PGCC logo and send it to Michael.
• Nicole	To contact Matt about Koops road race.

Item:	<i>Pidherny</i>
Discussion:	Tabled, waiting on Scott.
Action By:	
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Item:	<i>Gold and Curling club</i>
Discussion:	Tabled, waiting on Scott.
Action By:	
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Item:	<i>Membership form</i>
Discussion:	<p>It is time for members to renew their membership. A column will be added for active and inactive. We will send out application form with a letter and an update. Deadline to have memberships back in will be April 1, 2009 (if not have their membership in by that date, they will be removed from the mailing list).</p> <p>Membership form was approved.</p> <p>Brett has put together a sign/box prototype for the bike shops. The box will provide information and have a mail slot for membership drop off. Brett needs the money to build more if we need them.</p>
Action By:	
• Cheryl	Change database for 2009
• Michael	Draft letter (explain basic and full) and send out.
• Cheryl	Send e-mail reminder about renewing membership.
• Michael	Add new form to web page.
• Brett	Will check with the bike stores to see which ones will let us put the box in the store.

Item:	<i>Tour de Jasper</i>
Discussion:	<p>Nicole and Michael declared conflicts and stepped out of the discussion. They did not cast a vote.</p> <p>Director's discussion determined that if the club sponsored the riders taking part in the tour, the tour would, in return advertise the club on the trailer, etc. Also, they will not become full club members; they will only be covered for insurance. They will also go on the e-mail list but not the membership list. If they would like to go to club events, they will be required to pay the additional \$20 to get the full club membership.</p> <p>Motion by Sean, Kurt Seconded, unanimous vote passed. Final Decision, the club will partnership with Tour de Jasper, but further discussion needs to occur to work out the details of how to work it. Discussion tabled until next meeting.</p>
Action By:	
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Item:	<i>Policy Manual</i>
Discussion:	Reviewed list of policies being developed. Michael is working on writing them.
Action By:	
• Michael	Send out list of policies to directors to review.
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Item:	<i>Master Plan</i>
Discussion:	Brett has been writing the master plan. Kurt is working on the visual diagrams for the Master plan. Brett updated directors on Pidherny process. Reviewed goals and objectives in Master Plan. No objections to objectives, but some revisions will be made. Drafted a vision statement for the plan to be reviewed next meeting.
Action By:	
• Brett	e-mail map to directors.
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New Business

Item:	<i>Tabor Mt. Recreation Area</i>
Discussion:	Guise was here from the Tabor Mt. Recreation Area Society. Recreation Society is trying to get the Tabor Mt. area protected. Discussion about what mountain biking trails are there right now and what the club would like to see up there (ex: parking area at bottom and top, steep area for downhill trails). The PGCC provided the Tabor Mt. recreational Society with a cheque for \$50.
Action By:	
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Item:	<i>Membership Renewal</i>
Discussion:	See membership above.
Action By:	
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Item:	<i>Wilderness Mountain Adventures</i>
Discussion:	Discussion about advertising for her and weather we should put a link to her on our web page. The link will be to her survey. Directors need more information before making a decision.
Action By:	
• Nicole	Contact Michelle Hourie to get more information on what she want.
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Item:	<i>Financials</i>
Discussion:	<p>Year end – needs to be within six months of the AGM. Proposed August for year end.</p> <p>Account records – the accounts have been reconciled, except for the assets. Kurt and Brett will be meeting to finish them off.</p> <p>Will review at next meeting.</p> <p>Discussion around online banking. Decision not to because there was not enough transactions to make it worth it.</p> <p>Cheques for gaming accounts are being returned to bank as name of club is spelt wrong.</p>
Action By:	
<ul style="list-style-type: none"> • <i>Kurt and Brett</i> • 	<p>Get together to finish off financials.</p>

Item:	<i>Commuting Committee</i>
Discussion:	<p>Nicole met with the PGCC Commuting Committee on January 8, 2009. They have created a goal statement. Committee sent a letter to city with some questions about City's plans for commuting in PG.</p> <p>The committee is planning a "Bike and Grip" meeting to gather information about commuting form the community. Reviewed the poster. No changes were suggested.</p> <p>A letter is being sent to the Traffic Safety Committee indicating that the club will not be joining the committee. Reviewed the letter. Some modifications will be made and sent back out to committee.</p> <p>On contact Page of web site, put Ian Piccketts on the contacts web page as city commuting representative.</p>
Action By:	
<ul style="list-style-type: none"> • <i>Michael</i> • 	<p>Add Ian to web page.</p>

Item:	<i>Director's Insurance</i>
Discussion:	Once financials are finalized the application will be sent out.
Action By:	
<ul style="list-style-type: none"> • <i>Nicole</i> • 	<p>Will double check if we need general liability before directors.</p>

Item:	<i>Events</i>
Discussion:	CBC has a list of road events. No mountain events were scheduled.
Action By:	
<ul style="list-style-type: none"> • • 	



Item:	<i>IMBA</i>
Discussion:	Nicole purchased some IBA stuff and she needs to be reimbursed (see previous minutes). There are some calendars that need to go out as 2009 has started. Calendars will be given to some volunteers in thanks for their work. The calendars will go to Cathy and Bill. Need to contact IMBA as we only got only one magazine, and we would like to be sent more.
Action By:	
• <i>Nicole</i>	Contact IMBA.
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Item:	<i>Community Forests Committee</i>
Discussion:	Cheryl would like to attend but the meetings are during the day and he has to work. Cheryl feels that it is very important for us to attend. Their next meeting is January, 21 11:00 to 1:00. Brett will try to attend the next meeting.
Action By:	
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